



Family Respite Care Services
Volunteer Application

PLEASE PRINT LEGIBLY, COMPLETE ENTIRE FORM OR APPLICATION CANNOT BE PROCESSED.
APPLICATION MUST BE SUBMITTED WITH COMPLETED CRIMINAL BACKGROUND CHECK FORM (if 18 & up)
OR A PARENTAL CONSENT FORM (if under 18)

Name: _____

***Name of Parent / Guardian if under 18:** _____

Date of Birth: ___ / ___ / ___ **Sex:** Male / Female

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Home Phone: _____ **Cell Phone:** _____

Work Phone: _____ **Email:** _____

Bi-lingual: Yes / No **If so, what language:** _____

Emergency Contact: _____ **Phone:** _____

Group Affiliations: (i.e. sorority, fraternity, community & religious groups, etc.)

Highest Level of Education: (i.e. high school, college, technical, vocational) & degrees /
certificates earned: _____

If currently enrolled in school / college, list name here: _____

EMPLOYMENT INFORMATION

Occupation:

Current Employer:

Address / City / State:

VOLUNTEER PREFERENCE

What type of supervisory situation do you prefer?

**What age/gender of youth do you prefer to work with? How do you feel about working
with a different age/gender?**

What makes you a good candidate for working with youth?

What are some hobbies or activities that you enjoy?

Why do you want to volunteer for children with special needs?

Family Respite Care Services
Volunteer Application

NOTICE TO APPLICANTS REGARDING CRIMINAL BACKGROUND CHECKS

Family Respite Care Services, Inc. (FRCS) believes in the importance of recruiting the finest qualified people. To that end, and being mindful of our responsibilities to the people in our care, all volunteers are subjected to a criminal background check.

PROCEDURE

The applicant will be informed that FRCS will run a criminal background check with the Wisconsin Department of Criminal Justice. FRCS maintains the criminal background report in a confidential personnel file. Any applicant who verified that s/he did not have any criminal convictions will not be hired in a volunteer capacity if s/he does indeed have a criminal background.

Should the criminal background indicate a record of conviction(s), the conviction(s) of a crime will not necessarily bar volunteer placement. In determining whether or not to deny placement based on the applicant's conviction(s), FRCS will consider the following:

- The job relatedness of the conviction(s)
- The nature, number, and circumstances of the offense(s) for which the individual was convicted
- The length of time intervening between the conviction(s) and the employment decision
- The individual's employment history
- The individual's efforts at rehabilitation

CRIMINAL BACKGROUND VERIFICATION

I verify to the best of my knowledge that I have never been convicted of a crime.

Signed: _____ Date: _____

Authorization For Release of Personal Record Information

First Middle Last

Social Security Number: _____ - _____ - _____ Other last names: _____

CONFIDENTIALITY

I will respect clients' right to privacy. I will not solicit private information from clients. Once private information is shared, standards of confidentiality apply. I will not disclose identifying information when discussing clients for teaching or training purposes outside the agency.

Signed: _____ Date: _____

PARENT / LEGAL GUARDIAN CONSENT FORM FOR MINORS

I understand that my son/daughter _____ will be volunteering with Family Respite Care Services, Inc. I understand that as a minor, s/he will be working under the supervision of FRCS director, board member, or a seasoned volunteer at one of our program sites or fundraising events. I understand that there are inherent risks associated with participating in activities and I do not hold FRCS directors, volunteers, or any of its board of directors responsible for injuries resulting from participation.

I give permission for my son/daughter to participate as a volunteer with Family Respite Care Services.

Minor's Signature Date

Parent's Signature Date

Mission to provide trained respite providers, special needs education, and strength based support services for children with disabilities to promote family stability.